

PDF documents in Bluebeam can be exported to a variety of different file types. To export a PDF, navigate to File → Export. The following options are available:

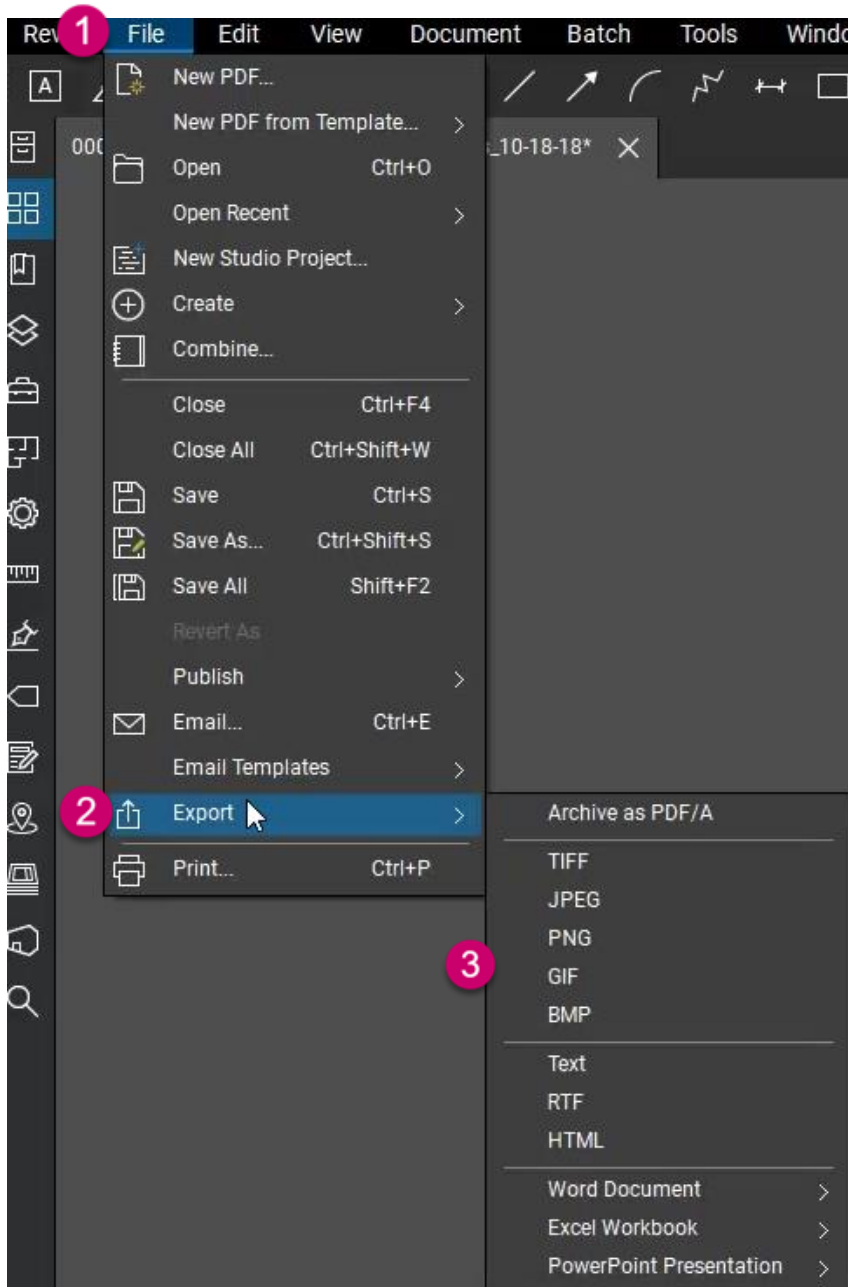
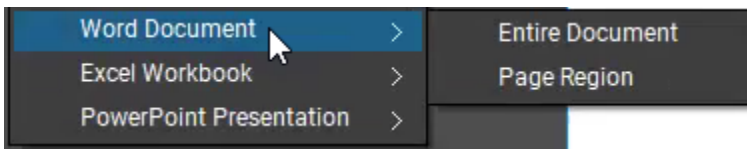


Image files: TIFF, JPEG, PNG, GIF, BMP

Text files: Text, RTF, HTML

Microsoft applications: Word Document, Excel Workbook, PowerPoint Presentation

Each Microsoft application contains two options: Export the entire document or export a page region.



To export an entire document:

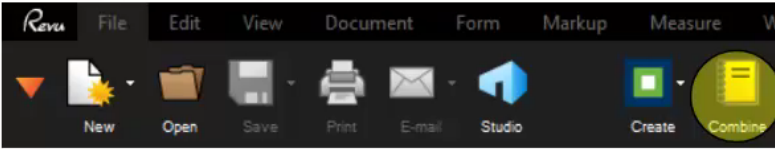
1. Select Entire Document.
2. Save the file to your computer.
3. The file will open in the selected application.

To export a page region:

1. Select Page Region.
2. Highlight the area on the document of interest. For example:

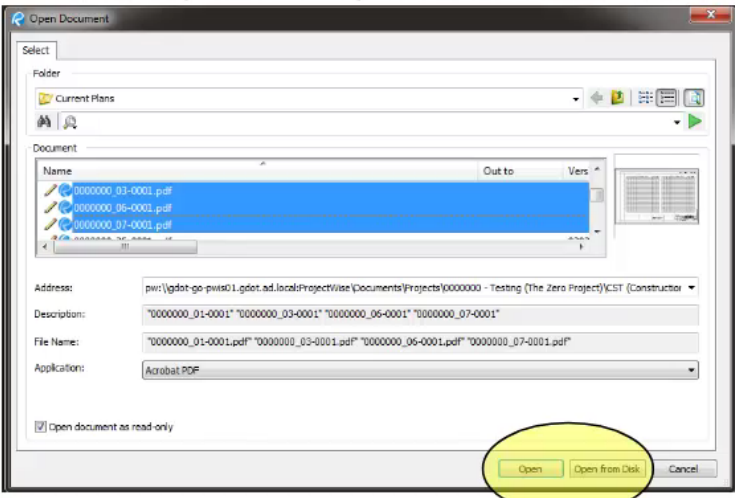
Batch Plotting Using Bluebeam Revu

1. From the **File** menu, select **Combine**.



The screenshot shows the Bluebeam Revu File menu with the 'Combine' option highlighted in yellow. Other options visible include New, Open, Save, Print, E-mail, Studio, Create, and Measure.

2. Navigate to your files in ProjectWise from the subsequent dialog and select the files to print and click on **Open** or click on **Open from Disk** to select files from a network/local location.



The screenshot shows the 'Open Document' dialog box. The 'Name' list contains several PDF files. The 'Open' and 'Open from Disk' buttons at the bottom are highlighted in yellow. A red arrow points to the right side of the dialog box.

3. On the next dialog that appears, ensure that the sheets are correct and in the right order. If necessary, use the highlighted buttons below to move/delete files. When ready, select **OK**.

3. Release the cursor.
4. Save the file.
5. The page region will then open in the selected application.